



# Virtual Accounting Services

Take the worry out of financial preparations and get back to the business of flooring!



## Accuracy

Financial statements are balanced in accordance with GAAP and RFMS best practices.



## Experienced

Our team of RFMS professionals have years of RFMS and real-world accounting experience.



## Timely

Receive financial statements by the 20th of the following month, or sooner if needed.



## Customizable

Whether you have a small company with no accounting staff or a large company with an accounting team, we can customize our services to meet your specific needs.



## Cost Effective

Our services cost significantly less than hiring a similarly experienced employee or accounting service.



## Reliable

We've been in business since 1985—we're not going anywhere. You can depend on us for continued services as long as you want them.

# Virtual Accounting Services Packages

<h2>Basic</h2> <p>For up to 1 store code</p>	<h2>Deluxe</h2> <p>For up to 4 store codes</p>	<h2>Controller</h2> <p>For up to 8 store codes</p>
<p>2 Bank Reconciliations / Credit Cards</p> <p>Month-end Journal Close &amp; Balancing of RFMS System Control Accounts:</p> <ul style="list-style-type: none"><li>• Checking Account</li><li>• Accts. Rec.</li><li>• Accts. Payable</li><li>• Customer Deposits</li><li>• Job Cost Analysis</li></ul> <p>Misc. and Recurring Journal Entries</p> <p>Financial Statements - RFMS generated P &amp; L and Balance Sheet</p>	<p>4 Bank Reconciliations / Credit Cards</p> <p>Month-end Journal Close &amp; Balancing of RFMS System Control Accounts:</p> <ul style="list-style-type: none"><li>• Checking Account</li><li>• Accts. Rec.</li><li>• Accts. Payable</li><li>• Customer Deposits</li><li>• Job Cost Analysis</li></ul> <p>Misc. and Recurring Journal Entries</p> <p>Financial Statements - RFMS generated P &amp; L and Balance Sheet</p> <p>Reconciliation of Claims</p> <p>WIP Labor Accrual (non-ERRM)</p>	<p>6 Bank Reconciliations / Credit Cards</p> <p>Month-end Journal Close &amp; Balancing of RFMS System Control Accounts:</p> <ul style="list-style-type: none"><li>• Checking Account</li><li>• Accts. Rec.</li><li>• Accts. Payable</li><li>• Customer Deposits</li><li>• Job Cost Analysis</li></ul> <p>Misc. and Recurring Journal Entries</p> <p>Financial Statements - RFMS generated P &amp; L and Balance Sheet</p> <p>Reconciliation of Claims</p> <p>WIP Labor Accrual (non-ERRM)</p> <p>Creation of 1099's at Year End</p>

All packages must commit to 12 months minimum. After 12 months, packages will auto-renew each month until a written cancellation has been received by RFMS. All packages require a setup charge that varies based on package selection. An introductory call with a Virtual Accounting Specialist will assist in determining your package selection and set-up charge requirements

**For more information on VAS**  
please contact your Client Success Manager at  
[sales@rfms.com](mailto:sales@rfms.com) or call 800-701-7367.



[www.rfms.com](http://www.rfms.com) | 800.701.7367