



## HR Recruiting Specialist

Remote/In-Office • Exempt

RFMS is seeing growth of over 30% and so to keep up with this demand, we are looking to expand our workforce and add an HR Recruiting Specialist to help us!

The HR Recruiting Specialist is responsible for screening, interviewing, and hiring candidates that fit our current needs. They will focus on building relationships with local colleges, communities, and organizations in order to bring top tier talent to RFMS. The Recruiting Specialist will also ensure job postings are inclusive, accurate, marketable and target the appropriate audience.

### What we look for

An effective communicator both verbal and written who is highly sociable and comfortable with recruiting tactics. Someone who is organized and can prioritize shifting workloads/candidates in a rapidly changing environment.

### To qualify, you must have

- Bachelor's degree in Business or related degree
- 2+ years of experience working in a high-volume recruiting environment

### What working at RFMS offers

We offer the opportunity to develop new skills and progress your career within the software industry. In addition, we offer competitive benefits packages that consist of:

- Health Care Plan (Medical, Dental, Vision)
- 401k Plan (Traditional & Roth) – we match \$1 for \$1 on first 3% deferred and \$0.50 for each \$1 on next 2% deferred!
- Company-Paid Life Insurance Policy
- Flexible Spending Accounts
- Paid Time Off
- Tuition Reimbursement Program
- Phantom Stock

### About Us

RFMS is the leading software development company focused on providing modern-day technological solutions to the floor covering industry. We have over 35 years of experience streamlining flooring businesses and making owners more profitable.

The RFMS Team consists of over 100 team members operating out of our Corporate Office located in Tuscaloosa, Alabama, and various remote locations throughout the US, as well as the RFMS Australasia Office in New Zealand.