



**JOIN THE RFMS EDUCATION STAFF FOR A FULL DAY OF COMPREHENSIVE TRAINING. MAXIMIZE YOUR TIME AND INVESTMENT!**

## LEAD BY INDUSTRY PROFESSIONALS

The workshops are conducted by the professional RFMS consultants who have years of combined flooring, software and teaching experience. Enjoy a variety of class sessions that are focused on taking your knowledge and use of RFMS to the next level!

**STAY ON TOP OF THE FAST CHANGING WORLD OF TECHNOLOGY. CONTINUING EDUCATION DEMONSTRATES A COMMITMENT TO YOUR BUSINESS PROFITABILITY AND SUCCESS.**

Enjoy the convenience of a one-day training event being held on January 23, the day before Surfaces 2012 kicks off in Las Vegas. The workshops will be held at the Mandalay Bay Hotel & Casino, which is also the new venue for Surfaces. We look forward to seeing you and your staff and hope we can be of service for your business management needs.

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**RFMS UNIVERSITY**  
presents



# RFMS USER CONFERENCE 2012

**MANDALAY BAY HOTEL & CASINO**  
**JANUARY 23, 2012**  
**LAS VEGAS, NEVADA**

**COST-EFFECTIVE AND VALUABLE TRAINING FROM ACCOMPLISHED PROFESSIONALS.**

**SOME OF THE THINGS YOU WILL LEARN:**

INVENTORY CONTROL  
 COST HISTORY OF PRODUCTS  
 BARCODING YOUR SAMPLES  
 DIASTER RECOVERY TIPS  
 FREIGHT & LOAD FACTORS  
 BALANCING JOURNAL/GL

CUT & SEAM LAYOUTS  
 MONTHLY CLOSE CHECKLIST  
 COMMERCIAL TAKE-OFFS  
 BARCODED INVENTORY  
 BUILDING TEMPLATES  
 QUOTE TRACKING

MEASURE DRAWINGS  
 COMMISSION SPLIT OPTIONS  
 CHANGES TO REPORTS  
 ADJUSTING INVENTORY  
 STREAMLINING PURCHASING  
 NEW FEATURES OF RFMS



**\$49.00** pp

**EARLY BIRD SPECIAL !**

Register before December 1st and bring a second person for **FREE!**



**FULL DAY TRAINING AGENDA:**

Time	Room 1	Room 2	Room 3
8:30-10:00	Taking Physical Inventories	Building Products & Setting Prices	How to Close Month End
10:30-12:00	Measure Standard/Basic	New Features in Version 11	Client Management Retail
12:00-1:30	Lunch - On Your Own		
1:30 - 3:00	Advanced Accounting	Using Quotes/Samples/Templates	Measure Advanced Commercial
3:30-5:00	Best Business Practices	Inventory & Purchasing	Productivity Tools Software Demos

30-minute break between each workshop session.



**Inventory & Products**

- ✓ Taking Physical Inventories
- ✓ Building Products & Setting Selling Prices
- ✓ Using Quotes/Samples/Templates
- ✓ Inventory Management & Purchasing



**Business Office**

- ✓ Advanced Accounting and Multi-State Payroll
- ✓ Preparing and Closing at Month-end
- ✓ Best Business Practices for your Entire Flooring Operation



**Productivity**

- ✓ New Features in Version 11
- ✓ Client Management Module (Retail)
- ✓ Productivity Tools that Improve your Workflow
- ✓ Measure by RFMS for Beginner through Advanced



**How to Register:**

Our on-line registration is quick and easy!

- 1 [www.rfms.com/expo](http://www.rfms.com/expo)
- 2 Complete the form.
- 3 Select your classes.
- 4 Submit!

**Register today! [www.rfms.com/expo](http://www.rfms.com/expo)**